

CENTRAL VERMONT CAREER CENTER SCHOOL DISTRICT

CVCCSD Board Meeting

March 21, 2023 · 6:00 – 8:00pm

155 Ayers Street, Suite 2, Rm 136, Barre, VT

Google Meet joining info

Video call link: <https://meet.google.com/kye-ttio-pzf>

Or dial: (US) +1 929-249-4763 PIN: 691 480 392#

AGENDA

- 6:00 1. Call to Order (Begin recording)
- 1.1. Reception of Guests
- 6:05 2. Board Organization
- 2.1. Elect a Chairperson
- 2.2. Elect a Vice-Chair
- 2.3. Elect a Clerk
- 2.4. Establish the Time & Date of Regular Monthly Meetings
- 2.5. Establish Board Retreat date
- 2.6. Designate Committee Memberships
- 2.7. Authorized Signatures
- 2.8. Establish the Newspaper of Record and Locations for Official posting
3. Comments for Items Not on the Agenda
- 3.1. Review Board [agreements/norms](#)
- 3.2. Agenda Revisions/Board Comment
- 3.3. Public Comments & Correspondence
- 6:20 4. Consent Agenda (Discussion/Action)
- 4.1. Approval of [Minutes from 02.06.23](#) [ACTION]
- 4.2. Approve [Minutes from Annual Meeting 02.27.23](#) [ACTION]
- 4.2.1. Annual meeting discussion of whether directors must take stipend
- 4.2.2. Schedule for Town Clerks to rotate through as CVCCSD Clerk
- 4.3. Student Appointees to Board
- 4.4. Committee Reports
- 4.4.1. Finance & Facilities, met [2.21.23](#)
- 4.4.2. Program Quality, [2.06.23](#)
- 4.4.3. Negotiations, met [02.21.23](#)
- 4.5. [Superintendent's Report](#)
- 4.6. [FY 24 Calendar](#)
- 4.7. Accounts payable (February)
- 4.8. [VGM Contract](#) for Design & Fabrication [ACTION]
- 4.9. Planning for next year:
- 4.9.1. Full Day w/ Academics
- 4.9.2. Possible partnership with DMS - Welding & Fabrication Program
- 4.9.3. Natural Resources?
- 4.10. Staffing/Personnel: Contracts/Letters of Intent and RIFs [ACTION]
- 7:45 5. Future Agenda Items
- Board development
 - Ideas for additional/new space for CVCC - Facilities committee
 - Placement into the workforce from programs - current process (Invite Coop Coordinator)
 - Superintendent Evaluation (VSBA - April)
 - Program Presentations (Throughout school year)
 - Marketing plan (Ben Merrill and Ravenmark)

- CVCCSD Vision/Mission

- 8:00 6. Reflection & Summary of Meeting/Next Steps
- 8:05 7. Executive Session (for Negotiations, Personnel)
8. Adjournment (End recording)

BOARD ORGANIZATION MEETING DATA SHEET

BOARD: CVCCSD BOARD

DATE OF INAUGURAL MEETING: 5 / 16 / 22

PRE-Meeting Activity:

- ALL BOARD MEMBERS STARTING A NEW TERM HAVE COMPLETED AN OATH OF ALLEGIANCE AND OFFICE WITH TOWN OR CITY CLERK PRIOR TO MEETING: YES: _____ NO: _____
- Reviewed the Essential Work of the School Board on the VSBA website: Yes _____ No _____

Meeting Activities: (Superintendent calls the meeting to order)

ELECT BOARD CHAIR: _____ (Leads remainder of meeting)

ELECT BOARD VICE-CHAIR: _____ (optional, but best practice)

ELECT BOARD CLERK: _____

REGULAR BOARD MEETING DAY(S)/TIME(S):

BOARD RETREAT DATE: _____

COMMITTEE ASSIGNMENTS (Assign at least 3 Board Members per Committee; Community members will be interviewed and selected at the next Board meeting.)

FINANCE: _____

Day of Month/Time _____

FACILITIES: _____

Day of Month/Time _____

POLICY: _____

Day of Month/Time _____

PROGRAM QUALITY: _____

Day of Month/Time _____

NEGOTIATIONS: _____ (Scheduled as Needed)

District Spokesperson (Superintendent/Board Chair): _____ / _____

AUTHORIZE CHAIR TO SIGN EMPLOYEE CONTRACTS: YES: _____ NO: _____ If no, Who? _____

AUTHORIZE CHAIR TO SIGN OTHER CONTRACTS: YES: _____ NO: _____ If no, Who? _____

DESIGNATE PERSON TO SIGN WARRANTS (Chair of Finance Cmt): _____

DESIGNATE ALTERNATIVE PERSON TO SIGN WARRANTS: _____

LOCATIONS FOR POSTING AGENDAS & MINUTES: Town and City Clerk's offices, Front Porch Forum, CVCCSD website, Facebook Page.

AGREEMENT ON THE USE OF ROBERT'S RULES OF ORDER: YES: ___ NO: ___

DISCUSS CODE OF ETHICS: YES: ___ NO: ___

IDENTIFY COMMUNICATION PRACTICES: YES: ___ NO: ___

DISCUSS BOARD DEVELOPMENT OPPORTUNITIES: YES: ___ NO: ___

DISCUSS LOCAL AND STATEWIDE EDUCATION
ADVOCACY RESPONSIBILITIES: YES: ___ NO: ___

DESIGNATED NEWSPAPER(S): Times Argus

BOARD PACKET FORMAT: Electronic and Paper

Appoint SU/SD's Voting Delegate for Statewide Health Care Bargaining (Chair of Negotiations Cmt):

Under the process approved at the 2018 VSBA annual meeting, each SU/SD has the ability to cast one vote to ratify the agreement reached by the statewide healthcare bargaining commission. Please be sure to add appointment of the SU/SD's voting delegate for statewide health insurance to the first meeting of your SU/SD board, as the ratification process requires each SU/SD to notify VSBA of the name, telephone number and email address of its voting delegate by April 1.

If the commission enters into an agreement, the VSBA will host an informational webinar for the voting delegates within ten calendar days after execution of the agreement. Within ten calendar days after the informational webinar, the Vermont School Boards Association shall conduct an electronic ballot. Delegates will be provided at least ten calendar days' notice of the day of the vote. Delegates will be able to cast their vote through the electronic system between 7 am and 7 pm on the day of the vote.